## TEMPLE TERRACE
### ENGINEERING DEPARTMENT
#### RIGHT-OF-WAY PERMIT APPLICATION

**PERMIT IS VOID IF WORK DOES NOT PROCEED WITHIN 30 DAYS – PERMIT #**

<table>
<thead>
<tr>
<th>Permitee</th>
<th>Business Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Address</td>
<td>Start Date</td>
</tr>
</tbody>
</table>

### STREET LOCATIONS

**Proposed Work Site**
- **From**
- **To**

**Street Numbers of abutting property(ies)** (If more than four street numbers indicate beginning and ending numbers only).

### Purpose of Work

### $_____Estimates Construction Cost

This permit subject to guidelines on the reverse side of this form

Applicant agrees to indemnify, hold harmless and defend the City of Temple Terrace from any and all actions, causes of action, claims, suits or judgments whatsoever, in connection with any loss, costs, or expenses, including attorney's fees, resulting from injury or death of any person or persons, and loss of or damage to property caused by, resulting from, or in any way associated with the proposed work within the right-of-way above referenced and the closure of the street.

<table>
<thead>
<tr>
<th>Typed Name and Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

The undersigned does hereby certify that he/she is the duly authorized Agent of the Applicant for the purpose of binding the Applicant to the terms and conditions of this application and this information.

<table>
<thead>
<tr>
<th>Typed Name and Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

### FOR CITY USE ONLY

#### Approval Signatures

<table>
<thead>
<tr>
<th>Department of Public Works</th>
<th>Engineering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>Date</td>
</tr>
</tbody>
</table>

The applicant is hereby authorized to make an opening in or under the above named street at the specified location; provided all work is performed in accordance with the applicant's plans, City of Temple Terrace Ordinances, specifications, and regulations, and the special conditions listed below, or such special conditions as may be imposed during the performance of the authorized work.

### Special Conditions:

- **Permit Processing Fee $______**
- **Minimum Initial Inspection Fee $______**

001-000-322-19-20

001-000-322-19-00
PERMIT GUIDELINES

Conditions, requirements and instructions to excavate, dig, construct or install structures within a public right-of-way or easement:

1. A permit processing fee and minimum initial inspection fee must be paid prior to your approval of your permit.

2. There is a $8.50 per permit processing fee as well as a minimum initial inspection fee of $150.00. Additional inspection fees are rated by the hour to be billed based on actual time up to 5% of construction costs.

3. All new facilities installed within any public right-of-way require that a permit application and three (3) copies of the construction plan be submitted to the City of Temple Terrace a minimum of ten (10) days in advance of beginning work.

4. The permit will not be effective, and work cannot proceed unless the Engineering Division is notified at (813) 506-6560 not less than forty-eight (48) hours, nor more than five (5) working days prior to construction. The notification requirement is waived when it is established that the excavation work is of emergency nature. Call SUNSHINE STATE ONE CALL, 1-800-432-4770.

5. For scheduled construction, the contractor must notify SUNSHINE STATE ONE CALL, 1-800-432-4770, at least forty-eight (48) hours prior to starting work.

6. All areas disturbed during construction must be restored to their original condition.

7. During construction, all required safety devices must be utilized (cones, barricades, flashers, etc.).

8. Failure or neglect on the part of the applicant to carry out all work in conformance with the conditions set forth in the permit shall be grounds for revocation of the permit by the City of Temple Terrace.

9. Permittee shall submit the permit application and plans to the Engineering Division, 11210 North 53rd Street, Temple Terrace, FL 33617.
INDEMNITY AGREEMENT

THIS AGREEMENT OF INDEMNITY entered into this ___ day of __________, 20___ by and between
PROPERTY OWNER (print name) ________________________________________, hereinafter called Indemnitor, and
the City of Temple Terrace, hereinafter called Indemnitee:

WITNESSETH:
WHEREAS, the Indemnitor has requested of the Indemnitee permission to do certain right-of-way improvements
located at _______________________________ and more specifically described as:

(Description) __________________________________________

WHEREAS, the City of Temple Terrace has granted to the Indemnitor permission to make such improvements
conditioned upon the executing of a good and sufficient Indemnity Agreement to save and hold harmless the City from
any and all claims, suits, actions of law, demands or other liabilities which may arise or accrue against the City as a
result of said right-of-way improvements by the Indemnitor.

NOW, THEREFORE, the Indemnitor, each of their heirs, executors, administrators, successors and assigns, jointly
and severally do hereby covenant and agree to indemnify the City, and hold and save harmless the said Indemnitee from
and against all loss and damage (including damage to persons or property, be they private or public) arising from
anything done by, or negligence of the Indemnitor, its contractor, subcontractors, agents or employees of it while
engaged in said right-of-way improvements.

And the Indemnitors further agree to indemnify the City against any suit, claims or other actions which may be brought
against the Indemnitee to recover damages for accidents, negligence or occurrences growing out of or arising from said
right-of-way improvements above described.

IN WITNESS WHEREOF, we have hereunto subscribed our name on the day, month and year first above written and
attest that I am duly authorized to execute this agreement.

________________________________________    ______________________
PROPERTY OWNER SIGNATURE             DATE

________________________________________
PERMIT NUMBER

State of Florida, County of Hillsborough

The foregoing instrument was acknowledged before me this _____ day of ________________, 20___
by _______________________________, who is personally know to me or produced
_________________________________ as identification and who did ___ or did not ___ take an oath.

Signature of Notary: ______________   My Commission expires: ______________
Fees & Payment Process for a Right-of-Way Permit

Application:
This permit application should have a set of plans either emailed or hand-delivered in person to the Public Works Facility.

Process of Payment:
There is a $8.50 per permit processing fee as well as minimum initial inspection fee of $150. Inspection fees are rated by the hour up to 5% of construction costs.

<table>
<thead>
<tr>
<th>Engineering Infrastructure Inspections</th>
<th>Field Inspections</th>
<th>5% of Estimated Construction Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering Reviews</td>
<td></td>
<td>$50/hour</td>
</tr>
<tr>
<td>Field Inspectors</td>
<td></td>
<td>$25/hour</td>
</tr>
<tr>
<td>Application Reviews for Water &amp; Sewer</td>
<td></td>
<td>$250</td>
</tr>
</tbody>
</table>

To pay the fees:

1) go to Customer Service (1st Floor in City Hall)
2) pay the permit processing fee of $8.50 into account 001-0000-322-19-20,
3) pay the minimum inspection fees of $150.00 – see explanation below - into account 001-0000-322-19-00 (Engr/Inspection & ROW).

Bring the receipt and permit paperwork to Public Works Administration Building, across 53rd Street, behind City Hall.

Inspections:
Once fees are paid and a permit issued, Engineering will need be schedule to come out to the site and inspect for:

- Maintenance of Traffic
- Construction accordance to plans submitted
- Post Construction to ensure the ROW was returned to pre-construction conditions
- Other issues as required

Minimum inspection fees are an estimate for the above. If more time is spent, then applicant will get billed by the hour and must be paid before Engineering will sign off on any final close-outs.

If you have any questions or comments, please call # 813.506.6575.