

# *CITY OF TEMPLE TERRACE*

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**POSITION:** RECREATION LEADER I • Tennis • Part Time • Seasonal  
**POSITION NO:** 5.230  
**DEPARTMENT:** Leisure Services  
**PAY GRADE:** 9  
**SALARY:** \$9.71 per hour

This is beginning level work in the Leisure Services Department's Parks and Recreation Division. Responsibilities include performing or assisting in a variety of recreational activities in an assigned area. Performs tasks ascertained from previous experience or by on-the-job training. Evening and weekend hours may be required.

## **MINIMUM QUALIFICATIONS**

### **Knowledge, Abilities and Skills**

- Knowledge of the general rules and regulations governing recreational activities.
- Working knowledge of recreational activities, first-aid methods, and safety precautions.
- Ability to learn and apply departmental and City rules and regulations.
- Ability to instruct participants in team sports fundamentals or specialized recreational activities; lead assigned recreational activities.
- Working knowledge of motor-driven equipment operation.
- Ability to operate a transportation van; perform semi-skilled manual tasks.
- Ability to establish and maintain effective working relationships with employees, patrons, and the public; exercise good judgment, courtesy, and tact; address and resolve minor disciplinary problems.
- Ability to communicate effectively orally and in writing.

### **Training and Experience**

- Experience in organized or specialized recreational activities.
- Or, an equivalent combination of training, education, and experience that provides the required knowledge, skills, and abilities.

### **Special Requirements**

- Possess (or ability to obtain within six months of employment) Multi-Media First Aid and Cardio-Pulmonary Resuscitation (CPR) Certifications.
- Minimum age, 17 years.
- Valid Florida driver's license.

**Copies of required certification(s) must be submitted with the application.**

The City of Temple Terrace is a drug-free workplace.  
A pre-employment drug screen, criminal history background investigation,  
and a driver's license verification will be conducted.

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**EQUAL OPPORTUNITY EMPLOYER  
VETERAN'S PREFERENCE EMPLOYER**

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**POSTING DATE: November 15, 2011  
CLOSING DATE: Open until filled.**