

CITY OF TEMPLE TERRACE

POSITION: POLICE OFFICER
POSITION NO: 4.226
DEPARTMENT: Police Department
PAY GRADE: P1
SALARY: \$18.88 - \$30.59 per hour (\$41,233 - \$66,808)

This is general duty police work enforcing laws and ordinances. Responsibilities include patrolling; protecting life and property; preventing; detecting, and investigating crimes; and maintaining law and order. Employee must exercise considerable independence and sound judgment. Specific assignments are received from superior officers and are carried out in accordance with established rules and procedures. May be assigned special law enforcement and communication (dispatch) duties. Must be able to work without direct supervision in an emergency and make sound decisions calmly and quickly. Must maintain effective working relationships with employees and the public. Employee is required to work rotating shifts including nights, weekends, and holidays.

MINIMUM QUALIFICATIONS

Knowledge, Abilities and Skills

- Ability to learn principles and practices of police work; understand and enforce laws and ordinances; learn civil and criminal laws, police rules and regulations, and standard operating procedures.
- Ability to monitor situations analytically and objectively to determine proper course of action.
- Ability to work independently; adjust to changing work conditions; and maintain a state of physical and mental fitness and readiness.
- Ability to react with speed and composure under dangerous/emergency conditions and manage situations firmly, courteously, tactfully, impartially, and with respect to others.
- Ability to conduct complete and thorough investigations.
- Ability to qualify with firearms and intermediate weapons; use appropriate defensive tactics to control and arrest violent and non-violent offenders.
- Ability to operate emergency vehicles under stressful conditions.
- Ability to acquire skills in the use and care of firearms and weapons; motor vehicle operations; and lifesaving techniques.
- Ability to work various shifts, including weekends and holidays.
- Knowledge of City's geographical area.
- Ability to communicate effectively orally and in writing.
- Ability to speak publicly and establish and maintain effective working relationships with employees and the public.
- Working knowledge of computer applications, including *Microsoft Office*.

Training and Experience

- High School Diploma or GED.
- College, military, or prior law enforcement preferred.
- Current Florida Department of Law Enforcement/Criminal Justice Standards and Training Commission (FDLE/CJSTC) Certification.
- Or, completion of Florida Basic Law Enforcement Academy, crossover training, Florida Equivalency of Training, or comparative compliance course, and passed Florida Law Enforcement Officer (LEO) State Test.
- Police Academy Certification.

Special Requirements

- Valid Florida driver's license.
- Minimum age, 19 years.
- Must meet Chapter 943, Florida Statutes requirements.
- Birth Certificate or certified copy.
- Valid Social Security Card; copies of all documented name changes.
- If applicable, military discharge (DD214) indicating no U.S. Armed Forces dishonorable discharge.
- Selective Service Card (males between ages 18 to 25 years).
- Must meet all pre-screening requirements; pass a comprehensive physical (including drug screening), psychological examination, and the City's background investigation including fingerprinting.
- Must reside within 35 miles of Temple Terrace within one (1) year of employment.
- Must sign three-year contract; be tobacco-free for one year preceding appointment and throughout Police Department employment.
- Must adhere to established departmental grooming and appearance dress codes.

A copy of the Police Department's EEO Short Form is available upon request.

**The City of Temple Terrace is a drug-free workplace.
A pre-employment drug screen, criminal history background investigation,
and a driver's license verification will be conducted.**

**EQUAL OPPORTUNITY EMPLOYER
VETERAN'S PREFERENCE EMPLOYER**

**POSTING DATE: October 1, 2009
CLOSING DATE: Open until filled.**