

# *CITY OF TEMPLE TERRACE*

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**POSITION:** POLICE OFFICER  
**POSITION NO:** 4.226  
**DEPARTMENT:** Police Department  
**PAY GRADE:** P1  
**SALARY:** \$20.43 - \$31.45 per hour (\$44,619 - \$68,686)

This is general duty police work enforcing laws and ordinances. Responsibilities include patrolling; protecting life and property; preventing, detecting, and investigating crimes; maintaining law and order. Employee must exercise considerable independence and sound judgment. Specific assignments are carried out in accordance with established rules and procedures. Must be able to work in an emergency without direct supervision and make sound decisions calmly and quickly. Must maintain effective working relationships with employees and the public. Employee is required to work rotating shifts including nights, weekends, and holidays.

## **MINIMUM QUALIFICATIONS**

### **Knowledge, Skills, and Abilities**

- Ability to demonstrate an understanding of the principles and practices of police work within 84 days of employment (during the field training process); understand and enforce laws and ordinances.
- Ability to properly distinguish and interpret civil and criminal laws, police rules and regulations, and standard operating procedures.
- Ability to monitor situations analytically and objectively to determine proper course of action.
- Ability to work independently; adjust to changing work conditions; maintain physical and mental fitness and readiness.
- Ability to react with speed and composure under dangerous/emergency conditions and manage situations firmly, respectfully, courteously, tactfully, and impartially.
- Ability to clearly and accurately report and record information; conduct complete and thorough investigations.
- Ability to qualify with firearms and intermediate weapons; use appropriate defensive tactics to control and arrest violent and non-violent offenders.
- Ability to safely operate emergency vehicles under stressful conditions.
- Skilled in the use and care of firearms and weapons, motor vehicle operations, and lifesaving techniques.
- Ability to work various shifts, including weekends and holidays.
- Knowledge of the City's geographical area or ability to learn within 84 days of employment (during the field training process).
- Ability to communicate effectively orally and in writing.
- Ability to speak publicly and establish and maintain effective working relationships with employees and the public.
- Working knowledge of computer applications, including *Microsoft Office*.

### **Training and Experience**

- High School Diploma or GED.
- College, military, or prior law enforcement preferred.
- Current Florida Department of Law Enforcement/Criminal Justice Standards and Training Commission (FDLE/CJSTC) Certification.
- Or, completion of Florida Basic Law Enforcement Academy, crossover training, Florida Equivalency of Training, or comparative compliance course, and successfully completed the Florida Law Enforcement Officer (LEO) State Test (as applicable).

### **Special Requirements**

- Valid Florida driver's license.
- Minimum age, 19 years.
- Must meet Chapter 943, Florida Statutes requirements.
- Birth Certificate or certified copy.
- Valid Social Security card; copies of all documented name changes.
- If applicable, military discharge (DD214) indicating no U.S. Armed Forces dishonorable discharge.
- Selective Service Card (males between ages 18 to 25 years).
- Must meet all pre-screening requirements; pass a comprehensive physical (including drug screening), psychological examination, and the City's background investigation including fingerprinting.
- Must reside within 35 miles of Temple Terrace within one (1) year of employment.
- Must execute a three-year employment contract; be tobacco-free for one year preceding appointment and throughout Police Department employment.
- Must adhere to established departmental grooming and appearance dress codes.

**A copy of the Police Department's EEO Short Form is available upon request.**

**The City of Temple Terrace is a drug-free workplace.  
A pre-employment drug screen, criminal history background investigation,  
and a driver's license verification will be conducted.**

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**EQUAL OPPORTUNITY EMPLOYER  
VETERAN'S PREFERENCE EMPLOYER**

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**POSTING DATE: October 1, 2011  
CLOSING DATE: Open until filled.**