

CITY OF TEMPLE TERRACE

POSITION: REDEVELOPMENT DIRECTOR
POSITION NO: 3.320
DEPARTMENT: Redevelopment
PAY GRADE: 97
SALARY: \$65,000 - \$95,000 (Negotiable)

This is highly responsible professional and administrative work in managing the City's designated Community Redevelopment Area (CRA). Responsibilities include planning, initiating, and directing programs and projects for the CRA's physical and economic improvement, including capital projects, marketing efforts, budgeting and committee work. Director must maintain effective working relationships with public officials and the private sector and exercise initiative and independent judgment.

MINIMUM QUALIFICATIONS

Knowledge, Abilities and Skills

- Comprehensive knowledge of the principles, theories, practices, and methodologies of community redevelopment, including thorough knowledge of CRA national and state laws and regulations.
- Ability to manage economics, architecture, engineering, planning, land development, historic preservation, finance and sociology elements in the redevelopment process.
- Ability to plan, organize, and implement projects.
- Ability to assemble and analyze information, prepare reports, and maintain records clearly, concisely, and effectively.
- Ability to establish and maintain effective working relationships with employees, policy makers, and the public.
- Ability to clearly and effectively communicate and present ideas orally and in writing.

Training and Experience

- Bachelors or Masters Degree in urban planning, public administration, architecture, engineering, or a related field from an accredited college or university.
- Five years experience managing a redevelopment, "Main Street", downtown business improvement district, or similar program.
- Experience in community development, economic development, and urban redevelopment.
- Previous experience in government or private sector marketing and/or real estate preferred.
- Or, an equivalent combination of training, education, and experience that provides the required knowledge, skills, and abilities.

Special Requirement

- Valid Florida driver's license.

**The City of Temple Terrace is a drug-free workplace.
A pre-employment drug screen, criminal history background investigation, and a
driver's license verification will be conducted.**

**EQUAL OPPORTUNITY EMPLOYER
VETERAN'S PREFERENCE EMPLOYER**

**POSTING DATE: March 7, 2008
CLOSING DATE: Open until filled.**