

# CITY OF TEMPLE TERRACE FIRE DEPARTMENT

## Risk Reduction Division

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## APPLICATION FOR RESIDENTIAL RENTAL HOUSING PERMIT

### RENTAL PROPERTY INFORMATION

Rental Property Address:

Parcel ID – PIN # :

HCPA Folio # :

Type of Unit:

Single Family

Townhouse

Duplex

Condo

Mobile Home

Triplex

### OWNER INFORMATION

Name of Owner(s):

Owner's Address:

City/State/ Zip:

Property Owner Home Phone:

Business Phone:

Property Owner E-Mail Address:

### PRIMARY PROPERTY MANAGEMENT/CONTACT INFORMATION

NOTE: This local representative must be 18 years or older, available for contact 24 hours a day, 7 days a week, regarding the rental unit. This person may be the owner, owner's agent, or any person other than the resident of the rental unit who has agreed to be the contact person. Such contact shall maintain a local telephone number and current local address (not a public or private post office box) in Hillsborough, Manatee, Pasco, Pinellas or Polk Counties.

Name of Manager/Agent/Contact Person:

Street Address (not P.O. Box):

City/State/Zip:

Contact Person Home Phone:

Business Phone:

Contact Person E-Mail Address:

### PERMIT FEE SCHEDULE - APPENDIX A

One permit/application form/fee is required for each dwelling unit. See attached Appendix A for applicable fees. Do not send any payment at this time; the City will bill you for applicable annual/late fees. Note - Rental Permits are non-transferable – if changes occur in Ownership, Partnership, or Management, a new permit is required. Failure to comply may result in additional fees or referral to the Temple Terrace Municipal Code Enforcement Board for further action.

### CERTIFICATIONS - APPENDIX B

I certify that I have provided my tenant(s) the required Guidelines for Rentals in City of Temple Terrace Residential Neighborhoods; see attached Appendix B for guideline list. I certify that this property is not in violation of the City's Minimum Housing Code; and that at no time shall more than three unrelated persons reside within this rental dwelling. I further certify that the information given in this application is complete and accurate, and I understand that to make false or fraudulent statements within this application may result in denial of permit and possible legal action. If granted a permit, I agree to operate within the city and state laws, and to notify the City if any of the information I have given changes. I also certify that I am the property owner or owner's legal agent.

Signature and Title

Print Name

Date