

# CITY OF TEMPLE TERRACE FIRE DEPARTMENT

## Risk Reduction Division

11250 N. 56<sup>th</sup> St., P.O. Box 16930, Temple Terrace, FL 33687-6930

Phone (813) 506-6690 Fax: (813) 506-6691

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## RESIDENTIAL RENTAL HOUSING PERMIT PROGRAM

### NOTICE TO OWNER

### PERMIT CALENDAR YEAR 2009

**NOTICE DATE:** \_\_\_\_\_

NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_  
STATE, ZIP CODE \_\_\_\_\_

*According to the Public Records for Hillsborough County, Florida, the below-listed property may require a Residential Rental Housing Permit:*

**PARCEL ID #:** \_\_\_\_\_ **PROPERTY ADDRESS:** \_\_\_\_\_

**Section 27.725** of the City of Temple Terrace Code of Ordinances requires an annual rental housing permit, waiver or exemption be obtained for each single family dwelling unit (attached or detached) including all townhouses, condominiums, two-family dwelling units, three-family dwelling units, and mobile homes when not occupied by the property owner(s) of the dwelling as a homesteaded primary residence.

*Our records indicate you are the owner of the above-referenced property. A permit application and return envelope is enclosed for your convenience; please complete and submit to our office for review and/or approval. Note that an inspection to confirm compliance with city codes is included in this permit process.*

*Permits are required whenever one or more persons provide consideration to a property owner for the use of a dwelling unit, whether or not money is exchanged. Exemptions are available for situations where, upon providing proof of residency, an owner resides in their dwelling but does not have a homestead exemption, etc. Waivers are available for select categories when the home is not occupied by the owner-of-record but is not actually rented out, etc. Contact our office (813) 506-6690 for more details as needed.*

*All rental permit program forms are available upon request by mail or in person at the Fire Department.*

***This year, the applicable permit program application form must be postmarked or delivered to our office within 30 days of NOTICE DATE to avoid late fees.***

**NOTE: THIS IS NOT A BILL.** UPON RECEIPT OF A COMPLETED APPLICATION AND DETERMINATION THAT ALL REQUIREMENTS ARE MET, THE CITY WILL BILL YOU FOR THE ANNUAL FEES APPLICABLE AND ANY LATE FEES. **DO NOT SEND PAYMENT AT THIS TIME.**

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TTFD Risk Reduction / Housing Division  
Gail Garnier - Armando Gutierrez - Debbie Cunio - Wayne Smith